

- Sessions that are scheduled and not attended will be billed at the present therapy rate. Sessions cancelled without 24 hour notice will be billed at half the session rate. These fees need to be paid at the following scheduled therapy appointment.
- All co-payments are due at the time of the scheduled therapy appointment. Please make sure your child has the co-payment with them at the time of the appointment if you are not coming to the session.
- Clients are responsible for speaking with their insurance companies to find out about their plan: deductibles, co-payments, and the amount of sessions that are available in their plan. These deductibles and co-payments are due at the time of session.
- I do not carry outstanding bills created by deductibles or co-payments. Please speak with me to make arrangements to pay off your bill in a timely manner.
- My fee rate is \$150.00 for an intake assessment and \$120.00 per session. This is billed to the insurance company and you are responsible for any remaining amounts due.
- Bills that are overdue by three months and if no effort have been made to make payment arrangements, the bill will be sent to Physicians and Dentist Credit Bureau for further collections effort.

Client signature

Date